# Operations Manager

Job description:

As an Operations manager, you will be providing inspired leadership for the operation for one of our organization's lines of business, which involves making important policy and strategic decisions, as well as the development and implementation of operational policies and procedures. Work with senior stakeholders, provide single channel of communication ad responsible for the deliverables.

Operations Manager Responsibilities:

- Provide inspired leadership for the team.
- Make important policy, planning, and strategy decisions.
- Develop, implement and review operational policies and procedures for the team.
- Planning, prioritizing, tracking deliverables and responsible for team deliverables.
- Work with senior stakeholders and providing single window communication.
- Identify and address problems and opportunities for the team and company.
- Focus on process improvement, mentor, monitor, and Manage Performance.
- Help promote a company culture that encourages top performance and high morale.
- Assist HR with recruiting when necessary.

Operations Manager Requirements:

- Bachelor’s degree (Minimum 5 years of experience).
- Experience in management, operations, and leadership.
- Ability to build consensus and relationships among managers, partners, and employees.
- Excellent communication skills.
- Sound experience in team mentoring and management.